

Wyke Regis Primary Federation

Inspiring Hearts and Minds

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Dear Parent/Carer,



SIMS Parent – Data Check Tool



SIMS Parent is a convenient way for you to **access, review and request changes** to the data held on you and your child/ren direct from your phone. Many of our parents already use the app to update us on contact and medical details. The app image is a purple square with 2 white pupils, as depicted above.

What will you find in SIMS Parent:

- Access to update your contact details, so we always have the most up-to-date information in case of emergency. Please ensure these details are **regularly** reviewed (especially your child's medical details and photo permissions). If you have the app already then you don't have to wait for the app invitation from us - you can simply click on the SIMS Parent icon and update us on any changes at any time.

- If you have more than one child at school, you'll have access to this information for all your children, from the same app.

Getting started with SIMS Parent

1. If not activated, then your child's primary contact will be sent an activation email invitation.
2. You can then login using your normal **Google, Microsoft, Facebook, Twitter** username and password. From your smartphone or tablet, download the app from the Google Play or Apple App store - search for **SIMS Parent**. From a PC or Windows phone you can login online at www.sims-parent.co.uk

If you already have SIMS Parent installed then you don't need to wait for anything further from us, please kindly check **and confirm** the details are correct for your child, including medical and photo permission data.

If you don't have SIMS Parent installed then you should receive an invitation to install it to allow you to check **and confirm** your child's data, please contact the school office if not received within the next 2 weeks.

If you require a paper data record sheet to check and approve please advise the school office.

Please can you kindly ensure you keep us up to date with any amends to your child's information via SIMS Parent so we can ensure we have accurate records in school.

Kind regards,

Mrs L Clarke
Federation Administration